



**PTO Meeting Agenda  
2022-2023 Academic Year  
March 1, 2023  
6:00 PM**

Welcome and Introductions

**Minutes Approval/Edits** Secretary - Tanisha Parrish

- January 11, 2023 meeting minutes

**Officer Updates**

- President – Erin Atkinson
  - Open Officer positions for next year
  - Cleaned out the PTO closet in the school supply office and will be moving items to the outdoor storage building behind the gym (Michelle Johnson)
- Vice President/Communications – Carla Ponder
- Treasurer - Chesney Cote
  - January/February Financial Report
  - Budget update
- Secretary Update - Tanisha Parrish
  - No updates
  - Reminder: We make copies for teachers on Tuesdays, so a quick reminder to the teachers that they can leave copies in the PTO copies box on the workroom table for us to copy.

**School Updates**

- Ms. Richter, Principal
- Field trips:
  - Kinder –
  - 1<sup>st</sup> –
  - 2<sup>nd</sup> –
  - 3<sup>rd</sup> –
  - 4<sup>th</sup> –
- Thank you's, retirements, or staff meetings

### **Teacher Appreciation Updates (Sara Moffitt)**

- We provided milk and cookies for the teachers in January.
- We did a Valentine's treat for the staff on Monday, February 13<sup>th</sup>
- Teacher snacks - We are continuing our monthly snack sign ups. Look out for sign ups each month, but you can always bring items to the front office and let them know they are for the staff monthly snacks. Also, if you don't have the time to grab snacks, you are welcome to Venmo Sara Moffitt the money and she will shop for the snacks. Venmo is @steve-moffitt. Please let me know in the note that the money is for teacher snacks
- Teacher Appreciation Week is April 3-6, 2023 - We are preparing for teacher appreciation week the first week of April in which we will need some volunteers to help out each day of that week in different areas. Sign-ups will come after Spring Break.
- Gift card donations - We are also collecting \$10 gift cards for our staff to give away during the week to make things extra fun for the staff. You can bring those to the front office anytime through the end of March marked for teacher appreciation and we will collect them from there. Ideal places include Starbucks, Dutch Brothers, Chick-Fil-A, gas cards, etc. You can email: [southknollelementarypto@gmail.com](mailto:southknollelementarypto@gmail.com) with any questions. Thank you!

### **Teacher Grants:**

- Two new requests:
  - Ms. Isbell (Life Skills) - \$64 for crayons and crayon holders
  - Ms. Batson (HeadStart teacher - request for 3rd/4th) - \$570 to decorate for Staar testing. \$400 of the items could be used in future years. Red carpet, "Stars of Staar" theme.

### **Committee Updates**

- **Food Drive**
  - The citywide food drive was held Feb 13-17 and collected 117 lbs of food and \$140.
- **Scholarship**
  - \$1,000 scholarship for seniors that attended South Knoll. Applications due March 10th. Spread the word. Committee needed to review applications; the deadline to select is April 14.

### **School Events**

- **Spirit Night (Michelle Johnson):**
  - 2/20 - Willie's Spirit Day (all day)
  - 3/10 - Pokeworks Spirit Day (all day)
  - 4/23 - Kendra Scott profit share - will need a volunteer to be in store from 1-3 pm
- **Tiger Family Night**
  - 4/13 - We are asking for silent auction donations and booth ideas. Reach out to Carla if you are able to help ([carla.ponder@gmail.com](mailto:carla.ponder@gmail.com)).

## **Open Floor**

- Morning drop off on Boswell (Traci Wilson)
  - Send out a reminder to parents for how South Knoll would like parents to use Boswell during drop off. There is the school drop off lane, and then there is Boswell, where many parents with older kids "drop and go" which works well -- no need for assistance in opening doors, getting out of car seats, etc.
  - But recently more and more vehicles are using Boswell in a similar way to the school lane -- driver exiting vehicle to help child unbuckle, gather backpack/lunch, hug, wave and watch as the child walks to Mrs. Rodriguez and crosses the school lane. This non-drop-n-go has been backing up the quick drop off option, and other drivers are getting antsy.
  - It has further progressed in that multiple days drivers have parked their car in the Boswell driving lane closest to the street parking in front of the school, left their flashers on, and exited the vehicle entirely to walk a child inside, leaving an empty vehicle in the middle of the road. Honking and a traffic jam ensues, and again antsy drivers turning frustrated and not always paying attention to people crossing the street (not at a crosswalk).
  - There are also quite a few cars that semi-park in the far parking lane, just in front of the houses on Boswell. I say "semi" because some are sticking out in the left Boswell driving lane, others are parked such that those who came before them can't get out.
  - It's getting a little chaotic, and it might be time for a refresher of how SK would like us to use each lane.
- XX

## **Meeting Adjournment**

- Next meeting will be Wednesday, April 5th @ 12:00 PM at South Knoll, Room 55